

**International Centre for Distance Education and Open Learning  
Himachal Pradesh University, Summer Hill, Shimla-5  
Summer-Hill, Shimla-171 005**

**RENEWAL FORM**

**To be used for B.A./B.Com./B.C.A./M.A./M.Sc./M.Com./  
M.B.A./P.G.D.P.M. & .LW./P.G.D.C.A./A.P.G.D.I.T./M.J.M.C./P.G.D.M.C./M.M.C.)**

Centre for PCP (In order of preference) 1 ..... 2 ..... 3 .....

Centre for Exam (In order of preference) 1 ..... 2 ..... 3 .....

Class/course .....Year.....**ICDEOL Roll No.....**

Fees (Rs..... (with late fee upto .....))

(Rs ..... (with late fee upto .....))

(For rate of fee please consult the fee structure or latest hand book of information)

Remittance **IPO's/Bank Draft be drawn in favour of the Director, International Centre  
for Distance Education & Open Learning, Shimla-5**

**PARTICULARS OF THE STUDENT**

1. Name (in block letters) ..... Male/Female.....

2. Father's Name .....

3. ICDEOL Roll No ..... Examination Roll No.....

4. Registration No .....

5. Address for correspondence

.....

.....Ph. No. ....

6. Particulars of fee remitted Rs..... IPO's/Bank

Draft No ..... dated.....

7. Please mention the subject and option (where compulsory)

(OPTION ONCE EXERCISED IS FINAL)

1 .....

2 .....

3 .....

4 .....

5 .....

**(Please consult the Latest Handbook of Information for list of PCP & Exam Centres.)**

I solemnly declare that the information furnished above is correct to the best of my knowledge and that nothing has been concealed by me. I further declare that I am not pursuing simultaneously any other course of study from the Himachal Pradesh University or any other institution/university in any capacity. I am seeking admission to the ICDEOL with prior consent of my employer/guardian. I solemnly affirm that I will abide by all the regulations and instructions issued/to be issued to me regarding submission of assignments/contact programme/examinations etc. and will not do anything against the interest of the ICDEOL or the Himachal Pradesh University.

I further solemnly declare and affirm that no case of the use of unfair means in the examination is pending against me and that I have not been disqualified for the use of unfair means or rusticated or expelled from the Himachal Pradesh University or by any other university institution.

Signature of the Student

Dated..... Class Roll No.....

**Note:**

1. Notwithstanding anything relating to the supply of a renewal admission form by the ICDEOL office, there may be instances where a student does not receive the renewal admission form for reason of non-declaration of his/her result or loss of the renewal form, in transit, the student is advised to use photostat copy of this form and submit the same to the ICDEOL in July/August along with the prescribed fee through IPO's/Bank Draft drawn in **favour of the Director, ICDEOL, H.P. University, Shimla-5.**
2. The venue can be changed in case sufficient number of students or accommodation at a particular place of the PCP is not available.
3. About 150 to 200 students will be accommodated at each personal contact programme centre on the basis of "first come first served" principle. Other students will have to attend the personal contact programme at the centre allotted by the ICDEOL.
4. The exemption from attending the personal contact programme shall not be granted on any grounds except on medical grounds subject to the fulfilment of conditions as stipulated in the hand book of information/university rules in subjects where PCP is compulsory.
5. No. representation for the creation of a new centre for the personal contact programme at any other place will be entertained.
6. No residential accommodation will be arranged by the ICDEOL during the personal contact programme. The candidate shall have to make their own arrangement.
7. No admission shall be made after the expiry of the last date as specified.